

**Construction Management  
Department of Technology  
Internship Employer Evaluation**

Student's Name: \_\_\_\_\_ Student's Position: \_\_\_\_\_

Company: \_\_\_\_\_ Intern Supervisor: \_\_\_\_\_

Date of Evaluation: \_\_\_\_\_

The evaluation to follow will be rated on a scale of 1 to 5 with 5 being a perfect score for the criterion of evaluation. Each Criterion will be ranked separately with a combined total score. Indicate N/A if the criterion was not addressed as part of the internship experience.

**1 2 3 4 5 N/A**     **1. Communication skills**  
*The student applied oral, written, graphic, listening skills to enhance the communication process.*

Comments:

**1 2 3 4 5 N/A**     **2. Management Concepts & Philosophies**  
*The student applied the principles and philosophy of general and human resource management systems, accounting, economics and ethics to the construction industry. (Including team building, the ability to work with others, leadership skills, and the Construction Code of Conduct).*

Comments:

**1 2 3 4 5 N/A**     **3. Construction Materials and Methods**  
*The student demonstrated knowledge and understanding of fundamental construction materials and methods of construction as they apply to the 16 Construction Specifications Institute (CSI) Divisions designated for the construction industry.*

Comments:

**1 2 3 4 5 N/A**     **4. Estimating, Plan Reading and Bid Process**  
*The student demonstrated estimating skills including interpreting plans construction documents, performing quantity take-offs, analyzing productivity and pricing, identifying appropriate codes, identifying site conditions, applying value engineering, and developing detailed project proposals and documentation necessary for construction job acquisition and completion.*

Comments:

1 2 3 4 5 N/A

**5. Budgeting/Cost Accounting, Cost Control & Close-out**

*The student can prepare complete cost control processes including the ability to establish a budget, develop a work breakdown structure, prepare cost reports, and forecast expenditures at completion of the project.*

Comments:

1 2 3 4 5 NA

**6. Scheduling & Project Control**

*The student can prepare a complete construction project schedule showing the logical sequence of activities and time duration, develop a procurement time table, and establish a project plan in order to monitor progress and update the schedules.*

Comments:

1 2 3 4 5 N/A

**7. Safety**

*The student can identify and execute construction safety standards including the ability to interpret the OSHA construction standards, establish safety and health procedures on the job site, perform hazard material and process analysis and enforce safety procedures.*

Comments:

1 2 3 4 5 N/A

**8. Construction Surveying and Layout**

*The student can establish procedures for identifying distance and elevations from known points and layout the project in accordance with the design drawings and site information.*

Comments:

1 2 3 4 5 N/A

**9. Project Administration**

*The student can demonstrate knowledge of overall field administration at the construction site including developing a site plan, evaluating vendors and subcontractors, processing payment applications, writing field purchase orders, maintaining field records such as purchase orders, changer orders subcontract agreements, shop drawings, as-built drawings, daily job reports and construction reports.*

Comments:

**OVERALL SCORE:** \_\_\_\_\_ **SIGNATURE:** \_\_\_\_\_