

AGENDA- CANCELLED

Tuesday, November 11, 2008

3:00 CMU 216 -

1. Standard FARs required

Iris Gill is amending the standard FAR form and drafting directions for its use. She currently receives a variety of modifications of the standard that make her job much more difficult than it need be. Please watch for her email. FARs that aren't in compliance with the standard form will not be accepted.

2. Differential tuition

If your program currently charges fees and/or is highly dependent on equipment, technology or consumables, please submit a rationale for charging differential tuition to me.

3. Finals policy

I will send out an email regarding the university's policy on finals. Faculty members are expected to comply unless there are **extraordinary** circumstances and I waive the policy. Students should not be allowed to take finals early. If they ask, please tell them they must submit the request to me in writing.

4. Fixed term costs

The difference between a fixed term faculty member assigned 17.9 credits vs 18 credits is roughly \$17,000 (cost of benefits). We are required to pay for these benefits even if the faculty member doesn't need/want them (eg is insured through spouse). Please consider this when assigning courses.

5. Graduation with Distinction

www.mnstate.edu/acadaff/engagements/AH/htm

We will discuss this at the Dec 9th meeting.

6. Dean's Lecture- PUT THIS ON YOUR CALENDARS and SHOW YOUR SUPPORT!!!!

Shawn Ginther

1:00 Thursday, November 13

CMU 101