

TO: Students applying for the semester-long **Editorial Assistant Apprentice** position  
 FROM: Shawn Damon Ginther, M.S.W., Ph.D.  
 RE: Application

Thank you for applying to the **Editorial Assistant Apprentice** position with the academic journal **Contemporary Rural Social Work**.<sup>1</sup> I am offering this unpaid position to a select student who seeks training in *technical/professional writing* in the context of scholarly publication in social work. Since I have only one position available each term, there will be a **competitive selection process**. To be considered, please respond to the items below; when applicable, minimal requirements are listed to their right. Incomplete applications will not be considered; and the successful candidate **must enroll in SW 497-Independent Study (1-3 credits) during the entire term appointment**. Dual apprenticeships are not permitted, but appointments can be renewed for up to 1 year.

**NOTE: ALL APPLICATIONS ARE DUE STUDY DAY OF THE TERM BEFORE THE APPRENTICESHIP BEGINS!!**

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Name ..... \_\_\_\_\_ Class standing ..... \_\_\_\_\_ (e.g., Junior, Senior)

SW Advisor ..... \_\_\_\_\_ (Appointment must be preapproved by your advisor, but I will seek this on your behalf)

Phone ..... (      ) \_\_\_\_\_

MSUM Email address.... \_\_\_\_\_

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**1. WHY ARE YOU INTERESTED IN TRAINING IN TECHNICAL/PROFESSIONAL WRITING AND SCHOLARSHIP PRODUCTION?**

- 2. MY CURRENT CUMULATIVE MSUM GPA IS ..... (Required:  $\geq 3.25$ )
- 3. I AM IN EITHER (OR COMPLETED) SW400/460 FOR THE TERM OF THE APPRENTICESHIP ..... (Required: "YES")
- 4. I AM ENROLLED IN SW497-INDEPENDENT STUDY FOR THE APPRENTICESHIP ..... (Required: "YES")
- 5. PLEASE ATTACH A COPY OF YOUR CURRENT RESUME' ..... (Required)
- 6. PLEASE ATTACH A COPY OF A TECHNICAL WRITING SAMPLE FROM A PRIOR CLASS ..... (Required)
- 7. PLEASE ATTACH A COPY OF YOUR CURRENT MSUM DARS ..... (Required)
- 8. PLEASE COMPLETE MSUM'S "FERPA TUTORIAL"<sup>2</sup> AND ATTACH YOUR CERTIFICATE ..... (Required)

<sup>1</sup> <http://journal.und.edu/crsw>  
<sup>2</sup> <http://www.mnstate.edu/records/ferpa/tutorial.aspx?terms=ferpa>