

Minutes, Institutional Review Board
December 3, 2007, 3:00 p.m.
CMU 218

Present: Alexander, Danbom, De Maio, Haberman, Nickell, Okigbo, Richter, Vigilant.
Absent: Adler, Bergland

Vigilant/Danbom moved to approve minutes from November 5, 2007. Motion carried

Announcements

1. De Maio reported on the updates to the IRB website. We are still having some formatting issues but hope to get them resolved.
2. A notice has been posted on the website that no reviews will be processed after December 7th until the beginning of Spring Semester.
3. De Maio sent a memo to President Barden with copies to Vice President Midgarden and Cindy Phillips regarding the DRC chairs serving as non-voting members on the university IRB. He has still not received a reply from the Vice President on Chair and Assistant Chair duties for the website. De Maio informed the committee that the increase in release time from 2 to 3 credits per semester has not gone into effect.
4. De Maio asked for comments on how long the IRB spreadsheets should be posted on the website. It was the consensus of the group that they remain posted for three years after which they will be removed.

Full Review

Duane Halbur and Jenny Emmel (graduate student). "Client Facial Attractiveness and its Effect on Counselor Initial Impression and Prognosis"

Lou De Maio opened the floor to comments on the proposal. Concerns raised were:

- ◆ Security of web server
- ◆ Lack of questions on demographics
- ◆ Responding back after completion of research for debriefing
- ◆ Where are the permission forms for the photos taken
- ◆ Should debriefing be done immediately after completing the survey
- ◆ Could participants go to a website later to view results of study

Danbom/Vigilant moved to approve the study with the following modifications:

1. Graduate student must use an MSUM e-mail account
2. Survey must be run through MSUM secure server
3. Debriefing should be automatic on submission of survey
4. Provide a link for participant to view results
5. Friendly amendment to add demographic information to survey

Motion carried. The IRB gave permission for De Maio to approve proposal when all modifications have been received.

Other

De Maio will e-mail the committee for their spring schedules and set up the meetings for next semester.

The DRC issues on the agenda will be discussed next semester.

Meeting adjourned at 3:55 p.m.

Karla Wenger, Secretary