

IRB Minutes

Monday, September 10, 2007

3:00 p.m.

CMU 218

Present: Richard Adler, Wayne Alexander, Jane Bergland, Karen Danbom, Lou De Maio, Craig Haberman, Gary Nickell, Lee Vigilant

Absent: Carol Okigbo

Announcements

1. Gary Nickell has been appointed as Assistant Chair of the IRB. De Maio and Nickell are reviewing the IRB manuals for missing information and inconsistencies. The implementation of the IRB web-based application is progressing slower than expected. Nickell will be following up on it with JoDee Haugrud. It is hoped that a trial may be ready for Spring Semester 2008.
2. De Maio asked for a motion to amend the minutes of May 1, 2007. Vigilant moved, Danbom seconded to add that "The IRB did not view D. White's signature on the Human Research Approval form under Chair's signature to be an intentional act." Motion carried unanimously; minutes amended.
3. IRB meetings are scheduled for the 1st Monday of the month for Fall semester at 3:00 p.m. Wenger will post meeting dates on the website.
4. Continuing reviews and project completions were sent out and all but one has been returned. Three notices sent on the Bolduc/Gillette proposal. It is believed that Gillette has a different project advisor. Since Gillette is a graduate student, Adler will follow-up the PI change.
5. All Departmental spreadsheets have been received. Spreadsheets will be posted at the end of each semester on the IRB webpage.

Full Reviews

1. As requested, Deb White submitted her proposal on campus climate toward LGBTQ people for a retroactive full review. It was agreed that steps were taken to ensure that respondents were at no more than minimal risk of harm and that their identities were protected. Vigilant moved, Bergland seconded to approve the submitted proposal. Motion carried, 6 in favor, 1 against.
2. Jason Anderson, Motivational Systems, Media Preferences, and Health Risk Behaviors. This proposal was originally submitted as expedited. Because of the nature of the questions, it was turned to the investigator and he was told to submit for a full review. Discussion/comments included:

- a. "Extra Credit" and "course credit" cited in nos. 8 and 9 on the Informed Consent form needs to be clarified. Recommend using only one of the terms so the students are not confused.
- b. The P.I. has not completed the required IRB training.
- c. Project completion date listed as 5/1/07. IRB felt this was an error and was meant to read 5/1/08.
- d. First submission of Ethical Compliance Form, p. 2, "invasion of privacy" was checked. On the second submission of the form nothing was checked. IRB felt this was an omission.

Danbom moved, Bergland seconded to accept with suggested clarifications. Discussion followed and an amendment was made to include fixing the completion date and clarification on informed consent form. Motion carried.

De Maio will send Jason Anderson a memo outlining the requested/suggested modifications. The IRB gave verbal consent for De Maio to approve upon receipt of modifications.

Other Business

1. Department Review Committees will be discussed at a later meeting. Nickell and De Maio have investigated DRCs and found that the IRB at MSUM takes this a step further than other DRCs. The Vice President has asked that we revisit this policy.
2. Vigilant moved, Alexander seconded to adjourn meeting at 4:10 p.m.

Karla Wenger, Secretary