

Zimbra change for Mozilla Thunderbird

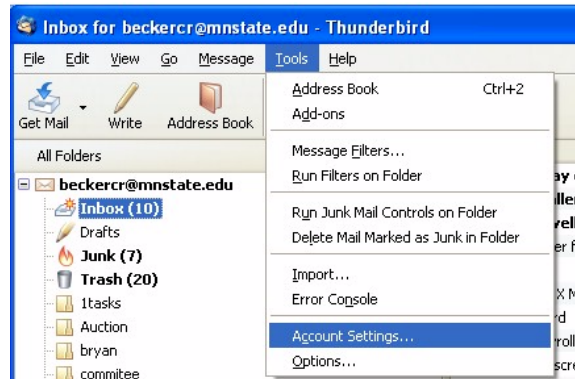
1. Open Mozilla Thunderbird (by double clicking on your email icon). If prompted to enter your password please click cancel. The Thunderbird icon looks like the one below:



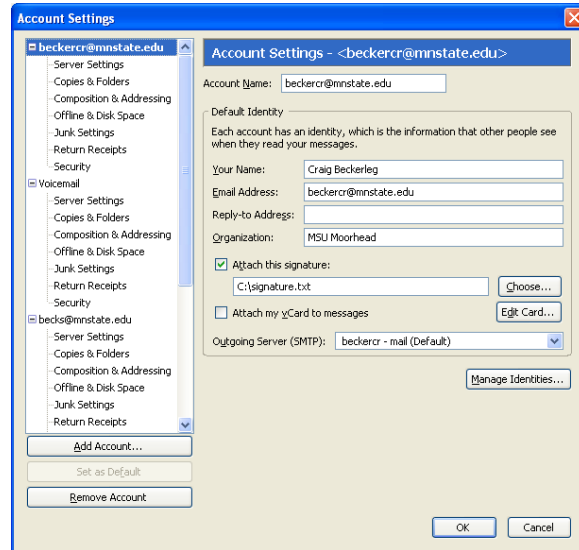
2. You may get a certificate warning like the one below, when you open Thunderbird. If you do please click OK. We are working on getting this fixed.



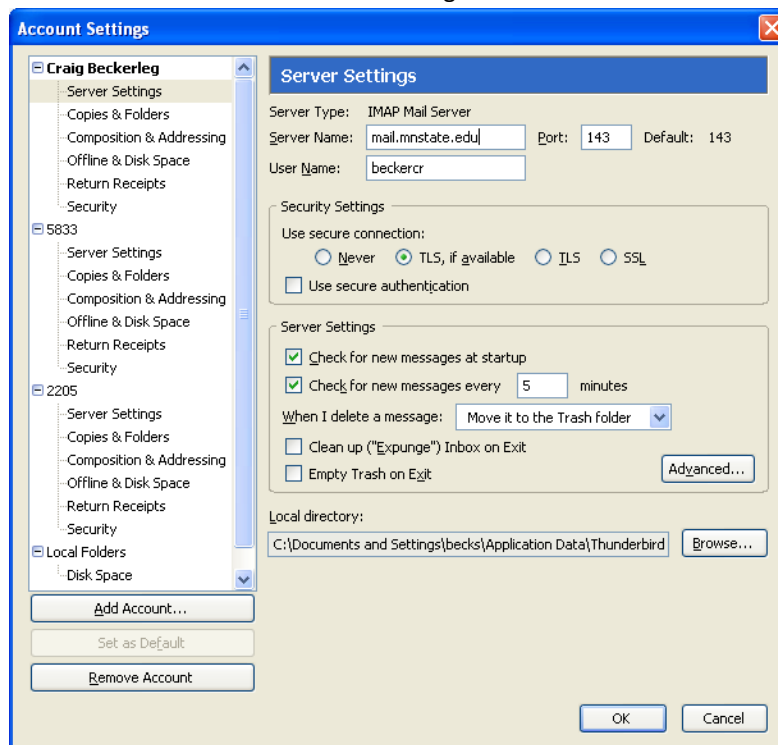
3. With Thunderbird open select "Tools" from the menu bar and then click on "Account Settings..."



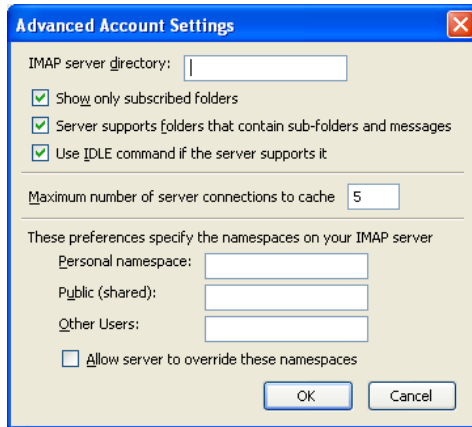
4. The Following window should appear and when it does select “Server Settings” on the left hand side under your email account (i.e. beckercr@mnstate.edu)



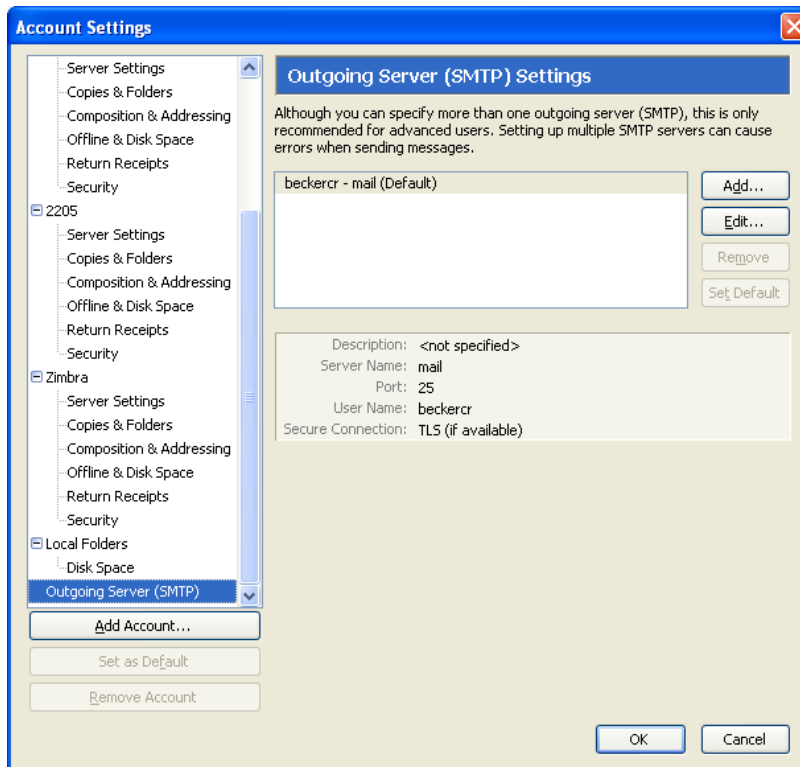
5. After you have highlighted “Server Settings”, a window like the one below should appear. On the right hand side you should see a box labeled “Server Name:” please check and make sure mail.mnstate.edu is entered into that box, if it is not please enter it. Now under the section called “Security Settings”, please click on the radio button in front of “TLS, if available” and then click on the “Advanced...” in the lower right corner.



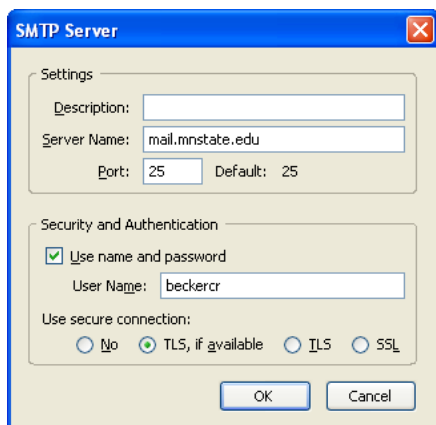
6. The Following window should appear and when it does please erase whatever is in the “IMAP server directory:” box. Also erase anything that might be in “Personal namespace:”, “Public (shared):” & “Other Users:”. Then make sure the radio button in front of “Allow server to override ...” is unchecked. If all the above is done click “OK”:



7. On the left hand side go to the bottom where it says “Outgoing Server (SMTP)” and single click on it. On the right hand side you should see your username – mail (Default). The window should look like the one below:



- Click on edit and you should get a window like the one below. For the "Server Name:" box please check and make sure mail.mnstate.edu is entered. If it is not please enter it. Then under the "Security and Authentication" the box in front of "Use name and password" should be checked. Your username should be in the "User Name:" box and the "Use secure connection" should have the radio button "TLS, if available" selected.



- Once you have that done click OK
- Click "OK" again on the "Account Settings" screen and close Thunderbird. You are now setup for the new email settings and you can reopen Thunderbird and read your email.

You may get a certificate warning when you send messages, if you do please click OK. We are working on getting this fixed and hopefully have it fixed soon.



When you send an email for the first time, after you log into thunderbird, you may have to enter your password again. This may happen every time you close thunderbird and open it again. You can save the password if you want.

Thanks and if you have any problems please email support@mnstate.edu or call 477-2603