

Cultural Contribution Hours Guidelines

All events not directly sponsored by the ISO or International Programs must have prior approval by a International Programs Student Coordinator.

Event Activities	International Programs/ ISO Events (for example, Nationality Nights) (based on actual hours worked as reported to the International Programs by the event Coordinators)	Celebrations of Nations (based on actual hours worked as reported to the International Programs by the event Coordinators)
Cooking	Actual hours worked up to 6 per event*	Actual hours worked up to 8 hours
Decorations	Actual hours worked up to 6 per event*	Actual hours worked up to 8 hours
Orientation	Actual hours worked	Actual hours worked up to 10 hours
Clean-up/ Set-up	Actual hours worked up to 6 per event*	Actual hours worked up to 8 hours
Ticket Sales	Actual hours worked up to 6 per event*	Actual hours worked up to 8 hours
Serving	Actual hours worked up to 4 per event*	Actual hours worked up to 6 hours per event
Security	Actual hours worked up to: 6 per event*	Actual hours worked up to 8 hours
Coordinators	Actual hours worked up to 10 per event*	Actual hours worked up to 10 hours
Assistants	Actual hours worked up to 10 per event	Actual hours worked up to 10 (GA and Coordinator will determine)
Additional Activities		
Performances**	4 hours per performance (song, dance, playing instrument, etc.) up to an 8 hour maximum per event** Except Flag Parades which have a two hour maximum.	
Presidents of ISO Recognized Nationality Groups/ISO appointed Board Members	Actual hours worked up to 10 hours (based on attendance/ involvement)	
MSUM Departments	Actual hours worked up to 10 hours.	
International Programs projects (must be approved in advance)	Number agreed upon with International Programs	
ISO Elected Officials	Actual hours worked up to 10 hours (based on attendance/involvement)	
The events below <u>MUST</u> have prior approval from the International Programs Student Coordinator's or staff for any hours to be awarded!		
Sports	Actual hours worked up to 10 hours limited to demonstrations/planning events that involve community members. You will NOT receive hours for playing a sport.	
Moorhead Community Service	Actual hours worked up to 10 hours at one agency.	
Speakers Bureau General Public Presentations on Culture, Country etc.	Actual number of hours per presentation with a 2 hour minimum.	
Religious Events (must be educational in nature)	The number of hours will be agreed upon with an International Programs staff member or GA prior to the event. You may not exceed 10 hours under this category.	
RSO's	Actual hours worked up to 10 hours limited to activities/presentations. You do NOT receive hours for attending meetings.	

* You may participate in multiple activities for the same event. For example, if you worked 4 hours with ticket sales for 4th of July and also worked 6 hours with Security for 4th of July, you would receive 10 hours total.

** If you perform one song at an event, you will receive 4 hours. If you perform one song and one dance at an event, you will receive 8 hours. If you perform two songs and one dance at the same event, you will still only receive 8 hours.

Any Coordinator, Supervisor, or International Student who falsifies hours for themselves or others will lose their instate tuition and supervisory rights for any future events.
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