Getting Registered for MSUM and for the Course, for non-MSUM Students:

- **Note:** This includes NDSU students for Organic I for Fall 2019; Tricollege enrollment is available for Organic II for Fall 2019.

1. **APPLY TO MSUM as a “Non-degree seeking student”:** [https://www.mnstate.edu/admissions/non-degree/apply.aspx](https://www.mnstate.edu/admissions/non-degree/apply.aspx)
   a. Online: Click the “Apply Online” button (from above link).
      - **Create StarID first, and a password. Record these so you can access later! 😊 (You’ll need them!)**
      - Don’t actually need to fill in several pages about HS background etc.
      - Be sure to mark “Complete courses and transfer without a degree” and “Part Time Student” buttons
      - On page where it says “Major-Academic Program”, don’t enter anything
      - Please do **NOT** click promo code towards the end, if you see something like that.
      - $20 fee at the end; should be box that says “Pay Now”; click on that and be able to submit payment
      - If prompted for an immunization report (you shouldn’t be), it means you didn’t correctly list yourself as a non-degree-seeking part-time student… (If so, back up and correct….)
   b. You will not need to send official transcripts from your school for MSUM application.
   c. Approval normally 1-7 days, but may be expedited. You will be notified by both email and snail-mail.
   d. **Deadlines:**
      - MSUM application should be submitted by Aug 22 if possible (barring late-application workaround)
      - Class registration must be completed by Aug 30 (barring late-registration workaround)
      - If you don’t get ≥$300 payment in by start of semester, you’ll get dropped from class roster.
      - Note: if you are too late for the normal application/registration deadlines, there is a special late-enrollment registration process. [http://web.mnstate.edu/jasperse/Online/Late-Application-Registration-Instructions.pdf](http://web.mnstate.edu/jasperse/Online/Late-Application-Registration-Instructions.pdf)
      - Another contact person who may be able to expedite late-application admission is MaKayla Schroeder in admissions. (Email: makayla.schroeder@mnstate.edu; office 218.477.2919; cell 218.443.5973).

2. **REGISTER FOR THE COURSE(S):** [http://www.mnstate.edu/eservices/](http://www.mnstate.edu/eservices/)
   a. You’ll need your StarId and password to login.
   b. Admission into MSUM must be completed before you can register.
   c. Registration for fall classes opened on Monday, April 1st, 2019, at 8am
   d. **Pay First:** After registering, pay ≥$300 by start of semester, or you’ll get dropped from class roster.
   e. **Pay Rest:** If you don’t complete your payments, your grade will never be released! (Plus a late-payment fee.)
   f. Can pay online ([https://www.mnstate.edu/eservices/](https://www.mnstate.edu/eservices/)), or use debit/credit card on phone to business office: 218.477.2242. (For special late-enrollment registration, you’ll need to call business office to pay ≥$300 down.)
   g. Payment reminders are emailed to your MSUM email, which you may not check? So remember to pay!

3. **Tuition+Fees: Varies by State. (Numbers listed are for Fall, 2019; will stay the same for Spring and Summer 2020, but inflate for later years…).**
   - ~$950.31: Minnesota, SD, ND, and WI (reciprocity states). [Note: cheaper than NDSU! 😊]
   - ~$1319.55: IL, IN, KS, MI, MO, NEB (Midwest Consortium states)
   - ~$1688.79: Other states
   - Reciprocity agreements: [https://www.mnstate.edu/registrar/residency-reciprocity.aspx](https://www.mnstate.edu/registrar/residency-reciprocity.aspx)

4. **For NDSU Students: Does Tricollege work?**
   a. Direct enrollment (to MSUM, see above) always works.
   b. For fall 2019:
      - Organic I: tricollege enrollment will not be possible. But direct enrollment will work.
      - Organic II: tricollege enrollment will be possible, because NDSU isn’t offering it
   c. For Spring 2020, tricollege enrollment will not be possible. Direct enrollment will work.
   d. For Summer 2020, tricollege enrollment will not be possible; direct enrollment via MSUM will work.