

**University Planning and Budget Committee
Academic Year 2011-12**

Membership:

President Szymanski (ex-officio, non-voting), Anne Blackhurst, Jeff Goebel (Finance & Administration Director), CT Hanson (IFO), Jean Hollaar (ex-officio, non-voting, Chairperson), Laura Huth, Bryan Kotta (MAPE), Nancy Kruse (AFSCME), Jan Mahoney, Barb Matthees (IFO), Karen Mehnert-Meland (MSUAASF), Doug Peters (Athletics representative), Dave Renecker (AFSCME), Kim Samson (Student Affairs Director), Scott Seltveit (IFO), Diane Solinger, David Wahlberg, Teri Walseth (Dean), Deb White (IFO), Warren Wiese

Student Representatives

Academic Year 2011-12:

Kimberly Ehrlich, Student Senate President

Fall Semester 2011:

Caitlin Hagarty, Student Senate (through November 2011)

Thom Beneke, Student Senate (beginning December 2011)

Shane Raza, Student Senate (beginning December 2011)

Spring Semester 2012:

Shane Raza, Student Senate (through January 2012)

Kayleigh Jesme, Student (beginning February 2012)

**University Planning and Budget Committee
Academic Year 2011-12
Meeting Notes**

Thursday, May 10, 2012

Present: Beneke Cabanela Ehrlich Hanson Hollaar Kruse Mahoney Matthees Mehnert-Meland Renecker Seltveit Wahlberg Walseth White

Absent: Blackhurst Goebel Huth Jesme Kotta Peters Samson Solinger Szymanski Wiese

Guest Presenters:

Josh Boschee, Asst. Director, Leadership & Organizations

Agenda:

FY 2013 budget plan, planning parameters, and assumptions:

Comstock Memorial Union – Director Mehnert-Meland

Student Activities – Asst. Director Boschee

State of Minnesota legislative bonding bill update – Mahoney

Thursday, April 26, 2012

Present: Beneke Blackhurst Cabanela Goebel Hanson Hollaar Kruse Mahoney Mehnert-Meland Peters Renecker Samson Walseth

Absent: Ehrlich Huth Jesme Kotta Matthees Seltveit Solinger Szymanski Wahlberg White Wiese

Guest Presenters:

Greg Lemke, Director, Public Safety

Lacey Saga, Director, Preschool

Agenda:

FY 2013 budget plan, planning parameters, and assumptions:

Preschool – Director Saga

Parking – Director Lemke

Thursday, April 12, 2012

Present: Beneke Blackhurst Cabanela Hanson Hollaar Huth Kotta Kruse Matthees Mehnert-Meland Peters Renecker Seltveit Wahlberg Walseth White

Absent: Ehrlich Goebel Jesme Mahoney Samson Solinger Szymanski Wiese

Guest Presenters:

Jerry Nygard, Copy2Print Manager

Chad Markuson, Associate Athletic Director

Agenda:

FY 2013 budget plan, planning parameters, and assumptions:

Copy2Print – Manager Nygard

Athletics – Director Peters

FY 2013 tuition planning update – Blackhurst

FY 2012 General Fund budget – 3rd quarter report (posted on Sharepoint)

Thursday, March 22, 2012

Present: Blackhurst Cabanela Goebel Hanson Hollaar Kotta Kruse Matthees Peters Renecker Samson Solinger Szymanski Wahlberg Walseth White

Absent: Beneke Ehrlich Huth Jesme Mahoney Mehnert-Meland Seltveit Wiese

Guest Presenters:

Heather Phillips, Director, Housing & Residential Life

Agenda:

FY 2013 budget plan, planning parameters, and assumptions:

Housing & Residential Life –Director Phillips

Bookstore – Director Samson

FY 2013 MSUM general fund budget planning – Hollaar

FYs 2013-2015 budget planning scenarios

FY 2013 MSUM tuition rate request and tuition re-set proposal

FY 2013 Differential tuition request

FY 2013 Student fee request

Thursday, March 8, 2012

Present: Beneke Blackhurst Cabanela Ehrlich Goebel Hanson Hollaar Kotta Kruse

Mahoney Renecker Samson Seltveit Solinger Wahlberg Walseth White

Absent: Huth Jesme Matthees Mehnert-Meland Peters Szymanski Wiese

Agenda:

Committee introductions

David Wahlberg, Executive Director of Communication & Marketing

FY 2013 tuition re-set proposal – Blackhurst & Mahoney

Academic Master Planning – Blackhurst

Task Force on Academic Realignment report

Academic department annual reporting process

State of Minnesota February 2012 economic forecast

Thursday, February 23, 2012

Present: Blackhurst Cabanela Goebel Hanson Hollaar Huth Kotta Mehnert-Meland

Samson Seltveit Solinger

Absent: Beneke Ehrlich Jesme Kruse Matthees Mahoney Peters Renecker Szymanski

Walseth White Wiese

Guest Presenters:

Carol Grimm, Director, Health & Wellness

Karen Lester, Associate Director, Dragon Wellness Center

Agenda:

FY 2013 budget plan, planning parameters, and assumptions:

Dragon Wellness Center – Associate Director Lester

Thursday, February 9, 2012

Present: Blackhurst Cabanela Goebel Hanson Hollaar Kotta Kruse Matthees Mehnert-

Meland Peters Renecker Samson Seltveit Solinger Walseth Wiese

Absent: Beneke Ehrlich Huth Jesme Mahoney Szymanski White

Guest Presenters:

Carol Grimm, Director, Health & Wellness

Karen Lester, Associate Director, Dragon Wellness Center

Agenda:

FY 2013 tuition re-set proposal – Blackhurst
FY 2013 budget plan, planning parameters, and assumptions:
Health Clinic & Counseling Center – Director Grimm
FY 2013 operating budget request & differential tuition budget planning extended
timeline – Hollaar

Thursday, January 26, 2012

Meeting canceled due to lack of agenda items

Thursday, January 12, 2012

Present: Beneke Cabanela Hanson Hollaar Kruse Mahoney Matthees Mehnert-Meland
Samson Solinger Walseth White

Absent: Blackhurst Ehrlich Goebel Huth Kotta Peters Raza Renecker Seltveit
Szymanski Wiese

Guest Presenters:

Mark Rice, University Comptroller

Shannyn Jacobsen, University Financial Reporting Officer

Agenda:

MSU Moorhead Annual Financial Report for the years ended June 30, 2011 and 2010 –
Rice/Jacobsen

Financial Analysis using Ratios – Mahoney

Composite Financial Index (CFI) measurement tool

FY 2013 operating budget request & differential tuition budget planning – Hollaar

FY 2012 General Fund budget – 2nd quarter report (posted on Sharepoint)

Thursday, December 8, 2011

Present: Beneke Blackhurst Cabanela Goebel Hanson Hollaar Huth Kruse Mahoney
Matthees Mehnert-Meland Raza Renecker Seltveit Solinger Walseth White

Absent: Ehrlich Kotta Peters Samson Szymanski Wiese

Proxy: JoDee Haugrud (proxy for Kotta)

Guest Presenters:

Tim Borchers, Dean, Arts & Humanities

Denise Gorsline, Dean, University College

Michelle Malott, Dean, Social & Natural Sciences

Marsha Weber, Dean, Business & Industry

Mark Rice, University Comptroller

Dan Heckaman, CIO

Agenda:

Committee introductions

Thom Beneke, Student Senate

Differential Tuition course listing – undergraduate and graduate

http://web.mnstate.edu/busoff/tuitionfees/differentia tuition_undergraduate_fy2012.pdf

http://web.mnstate.edu/busoff/tuitionfees/differentia tuition_graduate_fy2012.pdf

On-line/Distance Education fee

UPBC sub-group update: FY 2013 operating budget review & recommendation

State of MN November 2011 Economic Forecast

Thursday, November 10, 2011

Present: Blackhurst Cabanela Goebel Hanson Hollaar Kotta Kruse Mahoney Matthees Mehnert-Meland Peters Renecker Samson Seltveit Solinger Walseth White

Absent: Ehrlich Hagarty Huth Szymanski Wiese

Guest Presenters: Tim Borchers, Dean, Arts & Humanities
Denise Gorsline, Dean, University College
Michelle Malott, Dean, Social & Natural Sciences
Marsha Weber, Dean, Business & Industry
Mark Rice, University Comptroller

Agenda:

Tuition and Fees, Policy 5.11

<http://www.mnscu.edu/board/policy/511.html>

Tuition and Fees, Procedure 5.11.1

<http://www.mnscu.edu/board/procedure/511p1.html>

Differential Tuition

- College of Arts & Humanities
- College of Business & Industry
- College of Education & Human Services
- College of Social & Natural Sciences

Thursday, October 27, 2011

Present: Cabanela Ehrlich Goebel Hanson Hollaar Huth Kruse Mahoney Matthees Renecker Samson Solinger Szymanski White

Absent: Blackhurst Hagarty Kotta Mehnert-Meland Peters Seltveit Walseth Wiese

Proxy: Janet Hohenstein (proxy for Mehnert-Meland)

Agenda:

MSUM Strategic planning – President Szymanski

MSUM FY 2011 action plan annual report

<http://web.mnstate.edu/president/StrategicPlanning/StrategicPlanning.htm>

MnSCU Strategic Framework (September 2011)

MSUM FY 2012 Action Plan

<http://web.mnstate.edu/president/StrategicPlanning/StrategicPlanning.htm>

Thursday, October 13, 2011

Present: Blackhurst Cabanela Goebel Hanson Hollaar Huth Kotta Kruse Mahoney Mehnert-Meland Peters Renecker Samson Seltveit Walseth White Wiese

Absent: Ehrlich Hagarty Matthees Solinger Szymanski

Agenda:

Committee introductions

Juan Cabanela, IFO, Physics

Colan T. Hanson, IFO, Mass Communications

MSUM FY 2012 Original general fund budget – Hollaar

MSUM FY 2012 General fund budget: 1st quarter report – Hollaar

MSUM FY 2011 Balance forward to state treasury – Hollaar

MSUM FY 2011 General fund unrestricted carryforward – Hollaar

AY 2012-2013 Non-Resident/Non-Reciprocity Tuition & Non-Resident Scholarship –
Hollaar

Thursday, September 22, 2011

Present: Blackhurst Ehrlich Goebel Hagarty Hollaar Huth Kotta Kruse Mahoney
Matthees Mehnert-Meland Peters Samson Seltveit Solinger Walseth White

Absent: Hanson Renecker Szymanski Wiese

Agenda:

MnSCU state appropriation funding basics – Mahoney

- MnSCU allocation framework components

<http://www.finance.mnscu.edu/budget/allocations/frameworkvideo/index.html>

- MnSCU master green sheet
- MSUM cost study
- MSUM state appropriation allocation

Thursday, September 8, 2011

Present: Blackhurst Ehrlich Hagarty Hollaar Kotta Kruse Mahoney Matthees Mehnert-
Meland Peters Seltveit Solinger Szymanski Walseth White

Absent: Goebel Huth Renecker Samson Wiese

Agenda:

Committee introductions

Committee charge & membership – Hollaar

MSUM Budget Planning 2012-2013 Biennium – Hollaar

Division 1 Hockey Business Plan – Mahoney