

**University Planning and Budget Committee
Academic Year 2010-11**

Membership:

President Szymanski (ex-officio, non-voting), Jim Anderson (MSUAASF), Ginny Bair, Jeff Goebel (Finance & Administration Director), Brittney Goodman (Dean), Jean Hollaar (ex-officio, non-voting, Chairperson), Chang-Seong Hong (IFO), Laura Huth, Joan Justesen (retired Feb 2011), Dan Kirk (retired Oct. 2010), Bryan Kotta (MAPE), Nancy Kruse (AFSCME), Jan Mahoney, Barb Matthees (IFO), Doug Peters (Athletics representative), Dave Renecker (AFSCME), Kim Samson (Student Affairs Director), Larry Schwartz (IFO), Diane Solinger, Pat Staples, Deb White (IFO), Warren Wiese, vacant (neighborhood representative)

Faculty Representatives

Fall Semester 2010:

Scott Seltveit (IFO, Business & Industry)

Spring Semester 2011:

vacant (IFO, Business & Industry)

Student Representatives

Academic Year 2010-11:

Sarah Butrum, Student Senate Treasurer

Fall Semester 2010:

Tyler Anderson, Student Senate

Kaleigh Jesme, student

Spring Semester 2011:

Tyler Anderson (proxy for Allan Branstiter, Student Senate President)

Saru Pokharel, Student Senate

**University Planning and Budget Committee
Academic Year 2010-11
Meeting Notes**

Thursday, May 12, 2011

Present: Bair Butrum Goebel Hollaar Hong Huth Mahoney Matthees Peters Renecker Samson Solinger Szymanski White

Absent: AndersonJ AndersonT (proxy for Branstiter) Branstiter Goodman Kotta Kruse Pokharel Schwartz Wiese

Agenda:

State of Minnesota legislative update – Szymanski/Mahoney

MSUM 2012-2013 biennium budget planning – Hollaar

Enrollment Management update – Solinger

Facilities update – Mahoney/Goebel

Thursday, April 28, 2011

Present: AndersonJ Bair Butrum Goebel Goodman Hollaar Hong Huth Kruse Mahoney Renecker Samson Schwartz Solinger Szymanski White

Proxy: AndersonT (proxy for Branstiter)

Absent: Branstiter Kotta Matthees Peters Pokharel Wiese

Guest Presenter:

Heather Phillips, Director, Housing & Residential Life

Agenda:

FY 2012 budget plan, planning parameters, and assumptions:

Housing & Residential Life –Director Phillips

Dahl Hall renovation plan synopsis – Director Phillips

Thursday, April 14, 2011

Present: AndersonJ Bair Butrum Goebel Goodman Hollaar Hong Huth Mahoney Pokharel Renecker White Wiese

Proxy: AndersonT (proxy for Branstiter)

Absent: Branstiter Kotta Kruse Matthees Peters Samson Schwartz Solinger Szymanski

Guest Presenters:

Greg Lemke, Director, Public Safety

Lacey Saga, Director, Preschool

Agenda:

FY 2012 budget plan, planning parameters, and assumptions:

Parking – Directors Lemke and Goebel

Preschool – Director Saga

State of Minnesota legislative update – Mahoney

MSUM 2012-2013 biennium budget planning scenarios – Hollaar

Thursday, March 24, 2011

Present: AndersonJ Bair Goebel Goodman Hollaar Hong Huth Mahoney Pokharel Renecker Schwartz Solinger Wiese

Absent: Branstiter Butrum Kotta Kruse Matthees Peters Samson Staples Szymanski White

Guest Presenters:

Karen Mehnert-Meland – Director, Student Union & Activities
Kirsti Fleming – Business Manager, Comstock Memorial Union
JoDee Anderson, Asst. Director, Leadership & Organizations

Agenda:

FY 2012 budget plan, planning parameters, and assumptions:
Comstock Memorial Union – Director Mehnert-Meland
Student Activities – Asst. Director Anderson
State of Minnesota legislative update – Mahoney
MSUM 2012-2013 biennium budget planning scenarios – Hollaar

Thursday, March 10, 2011

Present: AndersonJ Goebel Goodman Hollaar Hong Kotta Kruse Mahoney Matthees Renecker Samson Solinger Szymanski White Wiese

Absent: Bair Branstiter Butrum Huth Peters Pokharel Schwartz Staples

Agenda:

FY 2012 budget plan, planning parameters, and assumptions:
Bookstore – Director Samson
State of Minnesota legislative update – Szymanski/Mahoney/Hollaar
February 2011 economic forecast

Thursday, February 24, 2011

Present: AndersonJ Bair Butrum Goebel Hollaar Hong Kotta Kruse Mahoney Peters Renecker Samson Schwartz Solinger

Absent: Branstiter Goodman Justesen Matthees McCallum Seltveit Staples Szymanski White Wiese

Guest presenter: Rex Parker, Athletics adjunct faculty

Agenda:

FY 2012 budget plan, planning parameters, and assumptions:
Athletics – Doug Peters, Director of Athletics
FYs 2012-2013 Governor's budget recommendation – Hollaar
<http://www.mmb.state.mn.us/rec-2011>
FY 2012 MSUM tuition rate request – Szymanski & Mahoney

Thursday, February 10, 2011

Present: Bair Butrum Goebel Goodman Hollaar Hong Justesen Kotta Kruse Mahoney Matthees Renecker Samson White Wiese

Absent: AndersonJ Branstiter Jesme Peters Schwartz Seltveit Solinger Staples Szymanski

Guest Presenters:

Carol Grimm, Director, Hendrix Health Center
Karen Lester, Associate Director, Dragon Wellness Center

Agenda:

FY 2012 budget plan, planning parameters, and assumptions:

Hendrix Health Center – Director Grimm
Dragon Wellness Center – Associate Director Lester
Notice regarding possibility of retrenchment – Mahoney
MSU Moorhead Appropriation/Tuition History – Mahoney
MnSCU Preserving quality, preparing people for jobs – Mahoney

Thursday, January 27, 2011

Meeting canceled.

In lieu of meeting, committee members asked to review the following information from MnSCU Government Relations staff.

Issues most likely to affect public higher education across the country

The American Association of State Colleges and Universities, or AASCU, has prepared a list of what they believe to be the top 10 issues most likely to affect public higher education across the nation this year. They based it on an environmental scan of the economic, political and policy landscape surrounding public higher education, as well as a review of recent state policy activities and trends. The complete document can be found at www.congressweb.com/aascu/docfiles/PM-Top10for2011.docx.pdf.

Thursday, January 13, 2011

Present: AndersonT Bair Hollaar Hong Justesen Kruse Mahoney Matthees Renecker Samson Schwartz Staples White Wiese

Proxy: David McCallum (proxy for Butrum); JoDee Haugrud (proxy for Kotta)

Absent: AndersonJ Butrum Goebel Goodman Jesme Kotta Peters Solinger Szymanski

Guest Presenters:

Mark Rice, University Comptroller

Shannyn Jacobsen, University Financial Reporting Officer

Agenda:

MSU Moorhead Brand & Visual Identity – Staples

MSU Moorhead Annual Financial Report for the years ended June 30, 2010 and 2009 – Rice/Jacobsen

Thursday, December 9, 2010

Present: AndersonJ Bair Butrum Goebel Goodman Hollaar Hong Justesen Kruse Matthees Peters Renecker Samson Schwartz Solinger Staples Szymanski White

Absent: AndersonT Jesme Kotta Mahoney Seltveit Wiese

Guest Presenters: Tim Borchers, Dean, Arts & Humanities
Michelle Malott, Dean, Social & Natural Sciences
Teri Walseth, Dean, Education & Human Services
Marsha Weber, Dean, Business & Industry
Richard Adler, Dean, Graduate Studies & Summer

Agenda:

University division FY 2010 annual action plan final reports

Enrollment Management/Student Affairs – Vice President Solinger (continued)

University Marketing – Director Staples

Academic Affairs – Assistant Vice President Bair and the Deans

State of MN November 2010 Economic Forecast – Szymanski/Hollaar

Thursday, November 11, 2010

Present: AndersonJ AndersonT Bair Butrum Goebel Hollaar Hong Justesen Kruse Mahoney Peters Samson Schwartz Solinger Staples Szymanski White Wiese

Absent: Goodman Jesme Kotta Matthees Renecker Seltveit

Agenda:

University division FY 2010 annual action plan final reports

Alumni Foundation – Vice President Justesen

Athletics – Director Peters

Enrollment Management/Student Affairs – Vice Presidents Solinger & Wiese

Thursday, October 28, 2010

Present: AndersonJ AndersonT Butrum Goebel Hollaar Hong Kotta Kruse Mahoney Matthees Peters Renecker Samson Schwartz Szymanski White

Absent: Bair Goodman Jesme Justesen Seltveit Solinger Staples Wiese

Agenda:

Strategic planning process – Szymanski

Relationships of MnSCU Work Plan to MSUM Action Plan

MSUM Strategic Plan FY 2010 annual report

MSUM FY 2011 Action Plan

MSUM FY 2011 Institutional Work Plan (submitted to MnSCU)

Wednesday, October 27, 2010

Present: Goebel Goodman Hollaar Hong Kruse Mahoney Szymanski

Absent: AndersonJ AndersonT Bair Butrum Jesme Justesen Kotta Matthees Peters Renecker Samson Schwartz Seltveit Solinger Staples White Wiese

Guest Presenter:

Mark Rice, University Comptroller

Shannyn Jacobsen, University Financial Reporting Officer

Agenda:

FY 2010 financial statement audit exit meeting with Vice Chancellor Laura King, MnSCU Financial Reporting staff, and KDV audit firm (via teleconference)

FY 2010 MSU Moorhead Financial Trends and Highlights – Rice/Jacobsen

Thursday, September 23, 2010

Meeting canceled

In lieu of a meeting, committee members were asked to review the following documents which continue to inform our budget planning strategy and timeline:

2010-2014 MnSCU Strategic Plan

<http://www.mnscu.edu/media/publications/pdf/StrategicPlan2010-14onepagev8.pdf>

Minnesota and the New Normal - September 2010 presentation by Tom Stinson, State Economist, and Tom Gillaspay, State Demographer, at an Executive Branch meeting

<http://www.mnstate.edu/president/StrategicPlanning/MN%20&%20the%20New%20Normal%202010.09.pdf>

MnSCU and State Economic Outlook for FY 2011-2013 - September 2010 presentation to the MnSCU Board of Trustees Finance & Facilities Committee by the Office of the Chancellor Finance Division

http://www.mnstate.edu/president/StrategicPlanning/State_Economic_Outlook_sept.pdf

Thursday, September 9, 2010

Present: AndersonT Bair Butrum Goodman Hollaar Hong Justesen Kruse Matthees Samson Seltveit Solinger Szymanski White Wiese

Absent: AndersonJ Goebel Jesme Kirk Kotta Peters Renecker Schwartz Staples

Guest Presenter: Tim Borchers, Dean, Arts & Humanities

Agenda:

Committee introductions

MSU Moorhead Annual Planning & Reporting Calendar – Szymanski

MnSCU 2011 Action Plan – Szymanski

MSU Moorhead 2011 Action Plan – Szymanski

Academic department planning alignment – Borchers