

5. Will subjects be compensated for participation? Yes No

If yes, please specify:

6. Is confidentiality assured? Yes No

If yes, how?

If no, why not?

7. What benefits do subjects obtain by participating?

II. Subject Risk

Certain practices are generally to be avoided. If any are included in the proposed study, check the blank next to the appropriate category and justify with attachments.

Deception

Pain, threat, or aversive stimulation

Embarrassment

Invasion of privacy

III. Informed Consent

A copy of the signed Informed Consent form must be given to subjects or guardians. For surveys and questionnaires that do not involve sensitive topics or minors, return of the questionnaire can be taken as implying consent. However, a cover letter must be included which contains the elements of consent and gives enough information about the survey that the subjects can choose to participate or not. Attach copy of cover letter if appropriate.

Minors and/or Adults Incapable of Giving Consent

1. Will your study use minors or adults legally incapable of giving consent? Yes No

If yes, how will permission be obtained from parents or guardians and assent from the subject?

2. Is informed consent form, method of obtaining assent, and/or cover letter attached? Yes No

Consenting Adults

1. If subjects are of legal age and capable of giving consent, how will consent be obtained?

2. Is informed consent form or cover letter attached? Yes No

IV. Debriefing

1. Will subjects be provided with feedback about the study? Yes No

If yes, when and how?

2. Is a debriefing form attached? Yes No
Include debriefing statement when applicable.

3. If deception has been used, how will the subjects be informed?

4. What follow-up supports will be available if subjects experience undesirable consequences of participation?

V. Materials

1. What questionnaires, inventories, tests, or other instruments will be used? Attach copies of investigator-prepared materials or a description of commercially prepared or copyrighted materials.

2. Will you make audio-tapes, video-tapes, or photographs of subjects? Yes No
Consent must be obtained from subjects in the informed consent form for these types of materials. Include statements about assurance of confidentiality, the planned use and eventual disposition of these materials (i.e., use of materials at conferences, published research, posting to the internet).

3. What electrical, electronic, or mechanical equipment will be used? If any have been specially constructed or modified for use in this study, provide a description with sufficient detail so that any physical danger may be assessed. Supplementary documents may be attached if necessary.

Federal guidelines require that *all* materials related to the research be retained for at least three years. See current copy of *Code of Federal Regulations* for details.

Minnesota State University Moorhead is an equal opportunity educator and employer.

This information will be made available in alternative format (Braille, large print, audiocassette tape) upon request by contacting Disability Services at 218-477-2652/V or 218-477-2047/TTY. For TTY communication, contact Minnesota Relay Service at 1-800-627-3529.