



**Minutes
NCA Criterion 1
Committee Meeting
May 1, 2006, 3:00 p.m.**

Present: Sylvia Barnier, Megan DiPasa, Casey Fawbush, Sheryl Jones, Lisa Nawrot, Carol Sibley, Jayne Washburn, Karla Wenger

Absent: Jarilyn Gess, Warren Wiese, Carolyn Zehren

Minutes from April 19 meeting motion to accept by Sheryl Jones and seconded by Casey Fawbush to approve with the date change from March 29 to April 19.

Steering Committee Update

PR: Continews Monday back page also posted on the web page
Interest in shirts won't order until fall--t-shirts black large logo, red polos small logo

Faculty Inservice Day, Tuesday, October 17 in the morning
This summer the Steering Committee will put together plan for the in-service day. This fall steering committee teams will go to departments to determine how they do assessment. May have a "Re-accreditation Awareness Week", and go to classrooms.

Student survey to random classrooms, Deb White has the data. Same questions were asked, mission awareness, etc. Summary will be ready in the fall. The data might be needed by 1c.

Report is due in February to the Review Team (6 weeks ahead of visit)
Ours is due to Suzanne in June.

Student Academic Conference Posters:

There will be a resource room with SAC posters on display when the team arrives.
Room to be arranged. Carol Sibley suggested LI 208 as the display room.
Michelle & Lisa have contacted Andrew Conteh for the posters.

Ideas for improvement:

Improve advising for faculty members
How do we get faculty to attend advising informational sessions
Improved communication across colleges and divisions
(Disconnect between academics and student affairs)

Draft Discussion:

1a pg 1-12
1b pg 13-26
1c pg 27-33

1d pg 34-40
1e pg 41-53

Send any suggestions for revisions or changes to Karla by **May 15.**

Page 11 (Line 9) What is Dragontech?

Page 10 What is PPEO?

Page 11 (line 5)– Other support for professional development
MSUAASF Special Initiative Award Grant
Faculty Improvement Grants
Professional Development
Dille Awards for Excellence

Are these talked about later in the report? Where do they reappear so we can make a page notation reference.

Add websites for the bulleted need to be added as a footnote.

Page 12 (line 7) remove challenge mission statement accessibility

Page 15 (line 3) paragraph on early in the 19th century Hudson bay, enhance or delete

Pg 31 Insert Data (will get in the fall)

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Page 32 (Line 1) Community Fargo-Moorhead

What will the consistent abbreviation be: we vote MSU Moorhead

Page 34 no challenges

Scan report for all items 1-overviews, 2-the report, 3-strengths, 4-challenges

Bold 1d 1 e, check consistency for heading formats

Page 37 5th bullet: Providing information to students (completed in 2003) “delete and submitted to” and more will come from Sylvia.

More effective reference to organization chart and figures in 1a and 1c.

Lisa discussed Mankato’s reference to MnSCU and how the requirements stymie our uniqueness. Carefully worded regarding uniqueness despite...

Maybe remove personal names and only titles????

How does Criterion One compare to other self study reports?

We feel we have done a good job.

Have you identified any Cross-cutting themes?

Karla distributed sample of University of Northern Colorado's report and their use of overarching themes and how they presented it in their report.
Each one find at least one.

What questions do we need answered by the readers (steering committee co-chairs)?

Prepare a cover sheet when readers open our chapter with these questions:

- Are we on track?
- Do you see any red flags?
- When we give bulleted examples of programs do they get discussed later on in your chapter? (For more information see: where we can refer specifically to your chapter)
- Have we done a good job of setting the groundwork for the rest of the chapters?
- Have we covered everything we need to?

Readers for Chapter one: Brittney Goodman, Steve Bolduc, Tim Borchers, Kathleen Enz Finken, Becky Boyle-Jones, Deb White, Judy Strong and all Steering Co-chairs

June 2, 9:00-1:00 first steering committee to discuss drafts.

Jayne Washburn, Recorder