



**Minutes  
NCA Criterion 4  
Committee Meeting  
February 15, 2006**

Members present: Wil Shynkaruk , Phil Baumann, Ok-Hee Lee , Susan Peterson , Rinita Dalan, Ted Gracyk, Barb Hoppe, Marsha Weber, Nathan Wood, and Becky Boyle Jones.

Minutes from Feb 1 were approved with minor changes.

**Old business:** While we had decided at the last meeting that we needed to keep our scheduled meeting time from 3 - 5, the situation has changed and pending approval of the schedule change with one more committee member, we will meet beginning in Fall of 2006 from 2:00 – 4:00 p.m. The question was brought up as to whether the original sub-committee outlines were still applicable. Sub-committee 4B will resubmit an updated version.

Rinita and Ted reported on the last Steering Committee meeting.

- There are still some questions regarding the overlap which Rinita and Ted will take back to the Steering Committee.
- There are also questions about the survey that they will try to clear up at the next meeting.

Meeting with NCA liaison on March 8<sup>th</sup>: Our committee did not come up with any specific questions that we have at this time. We just want to be assured that we are heading in the right direction.

Criterion 3 may be sending form to Department chairs. Some questions to be answered: How many faculty have done research with what number of students?

We went over a set of recommendations that Rinita and Ted were going to give to the Steering Committee:

Topics: Syllabus policy, access to student conduct policies, complaint procedures.

Meeting on March 1 will be held at 3:45 with Sub-committees 4C and 4A reporting.

Meeting ended at 5:00  
Submitted by Barbara Hoppe