



**Minutes  
NCA Criterion 4  
Committee Meeting  
March 29, 2006**

Members present: Wil Shynkaruk, Phil Baumann, Ellen Brisch, Ok-Hee Lee, Rinita Dalan, Ted Gracyk, Barb Hoppe, Marsha Weber, Nathan Wood, and Sue Peterson.

- Subcommittee 4B presented their component
  - Some data still needs to be gathered
  - Overall reaction to their presentation was very good
  
- Ted asked for help in setting up for the April 5<sup>th</sup> forum – Nathan volunteered
- Rinita and Ted will present brief overview of the criterion –
  - sub criterion will have a maximum of 15 minutes to present
  - time will allow for feedback from the audience
  - ask for comments specifically on the strengths and opportunities for improvement
  
- Each of the other sub-committees gave a basic list of strengths and opportunities for improvement they had developed
  - Each sub-group should email their list to Ted by Monday to include in the handout for April 5th

Meeting ended at 5:05

Submitted by Barbara Hoppe