



**Minutes
NCA Criterion 4
Committee Meeting
May 3, 2006**

Members present: Wil Shynkaruk, Phil Baumann, Rinita Dalan, Ellen Brisch, Ted Gracyk, Barb Hoppe, Nathan Wood, Ed Choate and Sue Peterson.

Minutes from April 19th were approved.

Sub-committees met from 3:00 to 4:00
Criterion 4 Team met at 4:00 pm.

- Discussed the usefulness of Delaware Study for our chapter and where and how this numerical data regarding faculty activities should be incorporated (this will be available when we return in the fall).
- Discussed the timeline and procedure for submitting sub-criterion drafts
 - Need drafts by May 21st turned in electronically to Ted or Rinita
 - Get drafts as complete as possible
 - Indicate missing materials, more info needed, etc with ALL CAPS
- Meeting adjourned at 4:20 to attend the Self Study Teams Reception

Submitted May 3, 2006
Barbara Hoppe