



**Minutes
NCA Criterion 4
Committee Meeting
November 2, 2005**

Members present: Wil Shynkaruk , Phil Bauman, Ok-Hee Lee , Susan Peterson , Rinita Dalan, Ted , Barb Hoppe, Marsha Weber

AGENDA

1. Review minutes from 12 October 2005 –approved as submitted
2. Logo – Discussion of logo, is this going to be a major element of the Accreditation? The opinion was expressed that the logo should not be a focus of attention and it was Ted’s impression that it was not. However, we felt the emphasis of the logo is not on the mission – discussion followed and Ted will forward our discussion to the logo committee.
3. Meeting agendas through May 2006 A revised schedule for the remainder of this year was distributed and discussed. We briefly reviewed the process that we will take when gathering our evidence. We are looking at gathering data within the past five years. The format for the next meetings will be working with our subgroups and give sub-committee reports at 3:00
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4. Reports were given from each subgroup
 - a. Steering committee must communicate forthcoming needs to campus as a whole.
5. Next meeting:
 - a. we will try to look at College Mission statements.
 - b. Move toward creating a list of specific data that we need to acquire from the campus...

Next week 3-4 work in subcommittee, convene at 4:00 to full committee

6. Subgroup work time (editing outlines and prioritizing data requests)

Minutes submitted by Barbara Hoppe