



**Minutes
NCA Criterion 5
Committee Meeting
April 26, 2005, 3:30 p.m.**

Present: Brittney Goodman, Teri Walseth, Ginny Bair, Tony Bormann, Betty Gunderson, Tim Harms, Terry Kroke, Veronica Michael, Kathy Scott, Len Sliwoski, Kathleen Paulson, Sara Leigh

Guest: Deb White

Absent: Craig Ellingson, Linda Svobodny

Binders were distributed and confirmation of pamphlet receipt was made (Sara Leigh, Teri Walseth & Betty Gunderson still need copies)

Deb White presented general information:

The NCA visit will be Spring 07

Information from the Chicago training

The importance of us meeting all criteria

Service and Engagement will require a great deal of data gathering from across all areas of campus

Don't think of NCA as an end-product event, but a self-study process

We will be evaluating everything about the university

Not descriptive, but evaluative. Ultimately, we will make recommendations for improvement.

Activities for now: Read through binder and pamphlet

Visit website (address on back of brochure)

Make sure 1st and 3rd Wednesdays from 3-5 is left open for meetings

Look for potential student committee members (will need to be appointed by President Barden)

Initial activities: Define engagement and service; define our constituents

Brainstorming of who are constituents are:

K-12 teachers, alumni, citizens of MN, senior citizens, College for Kids (children), community families (4th of July, Halloween & Christmas parties), school children (theatre, planetarium, history day, economics days), local people (presentations, movies), community (educational needs), beginning teachers, alternative schools and programs, international/exchange students, non-profits (grant-writing bootcamps), business professionals, White Earth, administrators, people seeking leadership opportunities, families (daycare), circles of influence throughout MN

Key ideas:

How do we find out what we don't know?

What data do we have available to us?

Suggestions:

Meet this summer – determined to probably be premature at this point

Have D2L facilitated discussions

Get city members and school reps on our committee

Teri will attend Criterion 5 workshop this summer

Next steps: Further explore definitions, establish timeline