



**Minutes  
NCA Criterion 4  
Committee Meeting  
October 5, 2005**

Present: Rinita Dalan and Ted Gracyk (Co-chairs), Phil Baumann, Ellen Brisch, Ed Choate, Shawn Ginther, Barb Hoppe, Susan Peterson, Wil Shynkaruk, and Marsha Weber.

Agenda Items:

1. Approved the minutes of September 21<sup>st</sup>.
2. Report on steering committee meeting
  - Ted and Rinita shared the Chapter Format
    - ✓ Our role is to decide on which evidences to focus on
    - ✓ We can go out and find “published” material
3. Faculty Development Day Oct 14
  - ✓ Committee chairs shared the planned roundtable questions. We can offer alternative questions in place of 2 & 3 if we want to– (Reworked wordings are listed below.)\*
4. Nominate Student Members for our team
  - The following students were suggested by committee members to be asked to join our committee:
    - ✓ Nathan Wood
    - ✓ Grace Pugsley
  - Names are to be given to Deb White
5. Chairs shared the data sheet prepared by Deb White
6. Discussed and reworked the planned roundtable questions:
  - a) What distinguishes MSUM from other schools? What are our strengths?  
**Change suggestion:**
    - ✓ What distinguishes MSUM? What are our strengths?
  - b) What specific changes might result from the self-study process?  
**Change suggestion:**
    - ✓ **What changes do you or your department need to make to better encourage life-long learning?**

- c) What evidence can you provide or do you think exists on campus to support the table's criterion?

**Change suggestion:**

✓ **What evidence would you use to support Criterion 4(a, b, c, d)**

7. The meeting adjourned at 3:55 - reconvened at 4:05 with all groups in Dragon Den, Flora Frick

Minutes submitted by Barbara Hoppe