



**Minutes  
NCA Criterion 4  
Committee Meeting  
December 7, 2005**

Members present: Wil Shynkaruk , Phil Bauman, Ok-Hee Lee, Susan Peterson , Rinita Dalan, Ted Grashek, Barb Hoppe, Marsha Weber Ed Choate Ellen Brisch

Minutes from Nov 16 were approved.

New student representative Nathan Wood was introduced to the committee. He will rotate on all of the subcommittees.

A document outlining where the planning documents can be found was handed out.

Ted shared information about the structure of the Graduate Committee. Suggested dates for the NCA liaison were announced. We will be notified when a final date is set.

The internal themes document was given out at the Steering Committee meeting. We will wait for a subsequent draft before we work on that with our Criterion.

An additional name was suggested for a replacement for Shawn Ginther. Ted will inquire as to his willingness to serve on the committee before we request his appointment to the Committee.

Rinita reported on her efforts to acquire additional documentation from Les Bakke. Committee members can contact him about their documentation needs.

Library Surveys have been gathered. No results were there but we can look at the list to see if we need results from any of the surveys.

- ✓ Look at the list of acquired documents and if you need something right now, go and get it. Data should be a “snapshot” of 5 years. (Preferably)

We discussed the meeting time next semester -- change cannot be made – conflict with one member. Time remains from 3-5

The subcommittees shared their progress to date and some suggestions were made.

Meeting ended at 5:07

Submitted by Barbara Hoppe