



**Minutes
NCA Criterion 5
Committee Meeting
September 7, 2005, 3:00 p.m.**

Absent: Len Sliwoski and Veronica Michael

1. Minutes from previous meeting were sent ahead a time via email.
2. CIC from last meeting was handed out.
3. Hard copies of criteria 5 sections from other reports were handed out with instructions to read them thoroughly before the next meeting.
4. Review of previous discussion on engagement and service. Discussed the importance of narrowing down our definitions so we can limit the sources of data we will be reporting on. We re-organized the data from the last meeting's minutes into categories by constituent and finished filling in the chart.

Chart heading revision:

Constituent

Service

Contact Person

Misc

Who are our constituents? Overlap will exist. Categories determined:

1- Students – prior – future – current

2- Community – diverse – families – alumni

3- Professionals – schools – centers – teachers

5. People we should contact for brainstorming ideas:

Doug Hamilton-Partnerships, Grineski – Healthy Community, Dave Holsen –scheduling master list codes (motorcycle safety)