



**Minutes
NCA Steering Committee
November 8, 2006, 3:00 p.m.**

Present: Co-chairs Deb White and Judy Strong, Rinita Dalan, Brittney Goodman, Ted Gracyk, Michelle Malott, Leigh Wilson-Mattson, Lisa Nawrot, Liz Rowse, Teri Walseth, Karla Wenger, Susanne Williams

Minutes: Moved by Gracyk, seconded by Dalan to approve the minutes of November 1, 2006. The motion was approved unanimously.

Review of Self-Study Report: The following handouts were distributed:

- Notes from Tim Borchers' review of the Self-Study Report- Draft
- Notes from Vice President Midgarden's and Associate Vice President Strong's review of the Self-Study Report- Draft
- Notes from Vice President Midgarden on Graduate Studies
- Notes from Dean Enz Finken's review of the Self-Study Report- Draft
- Data on MSU Moorhead's Regular and Underserved Students
- Data on MSUM's Five Year Financial Indicators
- Liberal Studies Course Offerings, 2000-2005
- Liberal Studies Average Class Size, 2000-2005
- Liberal Studies Faculty Assignment by Number of Faculty, 2000-2005

The Steering Committee reviewed and made suggestions for improvement of each Criterion chapter. It was agreed to bullet the evidence lists. Revisions to the chapters are due to Williams no later than Monday, November 13, 2006, and changes are to be noted by using the track change function. Sidebar items are due to Tim Borchers by Monday as well.

The meeting adjourned at 8:20 p.m.