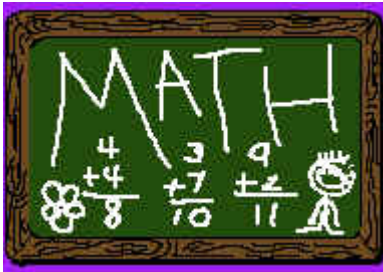


# Miss Smith's Class

## Welcome!

Welcome to Algebra One! I am very excited to get to know all of you. Hopefully we will have a fun and productive semester. I sincerely hope the students enjoy Algebra this year as much as I do.



## Daily Necessities

Everyday students should have the following things with them:

- Textbook
- Pencil and paper
- Three ring binder
- Scientific Calculator

## Expectations

1. Be on time! You are required to be in your seat and ready to start when the bell rings
2. Always give every task **your** best effort.
3. Be respectful to your classmates, the teacher, and the property in the classroom.
4. Stay seated until the bell rings.
5. All rules in the Student Handbook will be strictly enforced.

## Consequences

Students will first be given a verbal warning and will need to talk to me after class. If the behavior persists, the student will be given detention or sent to the office. Parents may be notified if the behavior continues.

## Grading

Students' grades will be a combination of homework, in-class assignments, quizzes, tests, and quarterly projects. The lowest quiz grade will be dropped every nine weeks. The grading scale is:

A	93 – 100 %
B	86 – 92.9 %
C	77 – 85.9 %
D	70 – 76.9 %



## Late Work/Extra Credit

No credit will be given for late work. Homework is due daily and will be collected at the beginning of the period. Failure to turn the assignment in at the beginning of the hour results in no credit. Extra credit will be given for completed chapter reviews that are turned in the day of the test.

## Absences

It is your responsibility to talk to me when you return from your absence. We will set up a schedule according to the Student Handbook as to when the work needs to be turned in. For excused absences and advanced make up work, the student needs to complete a contract with me.



## Calculator and Computer Policy

Calculator use is only allowed when you are directly told you can. Most concepts will be learned first without a calculator and after the concept is mastered you will be allowed to use the calculator. Computers will be used to demonstrate topics in class and for special projects. You are not required to have a computer at home because I will give enough time to work on assignments in class. The computers are to be used for educational purposes only. Refer to the student handbook for more information.



## Getting in Touch with Me

Please feel free to contact me with any questions or concerns that you have throughout the school year. You may contact me any of the following ways:

School Phone: 123-4567  
Home Phone: 987-6543  
Please call before 9:00 pm  
E-mail: [smith@nd.k12.edu](mailto:smith@nd.k12.edu)

If I am not at my desk, please leave a message on my voicemail. I will get back to you as soon as I possibly can. I encourage you to call me if you will not be able to make it to class. Getting behind in algebra can be very frustrating for students and I would like to avoid that if at all possible. If you are having problems please contact me and I would gladly arrange extra help for you.

-----Detach Here-----

I, (student) \_\_\_\_\_ have read and understand the policies for this class.

I, (guardian) \_\_\_\_\_ have read and understand the policies for this class. Should problems arise I can be reached at \_\_\_\_\_ or \_\_\_\_\_.

Have this signed and return it to me by September 1, 2006.