

## **Getting Registered for MSUM and for the Course, for non-MSUM Students:**

- Note: This includes NDSU students.

- APPLY TO MSUM as a “Non-degree seeking student”:** <https://www.mnstate.edu/admissions/non-degree/>  
[https://eservices.mnstate.edu/adm/public/studentWelcome?campusId=072&appType=undergrad&\\_ga=2.206061393.33361417.1599496993-2046871640.1599278883](https://eservices.mnstate.edu/adm/public/studentWelcome?campusId=072&appType=undergrad&_ga=2.206061393.33361417.1599496993-2046871640.1599278883)
  - Online: Click the “Apply Online” button (from above link).
    - Create StarID first, and a password. Record these so you can access later! ☺ (You’ll need them!)**
    - Don’t bother to fill in several pages about HS background etc.
    - Be sure to mark “Complete courses and transfer without a degree” and “Part Time Student” buttons**
    - On page where it says “Major-Academic Program”, don't enter anything
    - Please do **\*\*NOT\*\*** click promo code towards the end, if you see something like that.
    - \$20 fee** at the end; should be box that says “Pay Now”; click on that and be able to submit payment
    - If prompted for an immunization report: immunization records are NOT required for admission to be completed, or for your first semester enrolled at MSUM. (But for a second term, they will be required.)
  - You will not need to send official transcripts from your school for MSUM application.
  - Approval normally 1-7 days**, but may be expedited. You will be notified by both email and snail-mail.
  - Deadlines:**
    - MSUM application** by January 6 is preferred, but not essential; later applications through Jan 15 will also work, and there are late-application workarounds possible after that.
    - For later application, a contact person to expedite admission is Alex Elness in admissions. (Email: [alexander.elness@mnstate.edu](mailto:alexander.elness@mnstate.edu); phone/text 218.304.0104).
    - Both admission AND class registration should be completed by Jan 15 (barring late-registration workaround)
      - To request late-admission/registration workaround after Jan 14, contact both Heidi King in admissions (Email: [heidi.king@mnstate.edu](mailto:heidi.king@mnstate.edu); phone 218.477.2025) and me, Dr. Jasperse [jasperse@mnstate.edu](mailto:jasperse@mnstate.edu).
      - Or see: <http://web.mnstate.edu/jasperse/Online/Late-Application-Registration-Instructions.pdf>
    - If you don’t get ≥\$300 payment in by start of semester, you may possibly get dropped from class roster?**
- REGISTER FOR THE COURSE(S):** <http://www.mnstate.edu/eservices/>
  - You’ll need your StarId and password to login.
  - Admission into MSUM must be completed before you can register.
  - Registration for spring classes opens on October 29, 2023, at 1pm**
  - Pay First: After registering, pay ≥\$300 by start of semester, or you’ll get dropped from class roster.**
  - Pay Rest: If you don’t complete your payments, your grade will never be released!** (Plus a late-payment fee.)
  - Can pay online (<https://www.mnstate.edu/eservices/>), or use debit/credit card on phone to business office: 218.477.2242. (For special late-enrollment registration, you’ll need to call business office to pay ≥\$300 down.)
  - Payment reminders are emailed to your MSUM email, which you may not check? So remember to pay!
- Tuition+Fees: Varies by State. (Numbers listed are for Spring 2025, and won’t inflate until Fall 2025 ...).**
  - ~\$1109.07:** Minnesota, SD, ND, and WI (reciprocity states).
  - ~\$1992.84** Other states.
- For NDSU Students: Does Tricollege work?**
  - Direct enrollment to MSUM, as a part-time student, always works.
  - Registration via NDSU Tricollege will not be available for spring or summer, barring a scheduling conflict.
  - (Craig: Price Link:** <https://www.mnstate.edu/cost-aid/undergraduate/>