

## Dates, Flexible Schedules: Go-At-Your-Own-Pace “Asynchronous”.

1. **FLEXIBILITY.** You can schedule your own test dates (so long as you finish all by July 28, 2023)
2. The “Official” semester start date is either May 18 (full-term section) or June 7 (8-week section), 2023
  - But you can start earlier, much earlier, if you want
3. Semester Completion date: **July 28, 2023.**
  - a. You can finish early, and you can start early (or late), but **you MUST FINISH BY JULY 28**
  - b. MSUM academic calendar: <https://www.mnstate.edu/academiccalendars.aspx>
4. **YOU CAN START EARLY, AND/OR FINISH EARLY.** (But must finish by July 28 deadline.)
  - I will try to have all course materials ready/online by Valentine’s Day! ☺☺
  - Since lectures and learning materials are online, **you don’t need to wait for the official university semester start dates to actually start.** You could start sooner.
  - **\*\*IF\*\* you want to complete both Organic I and also Organic II this summer, starting early will help a lot!**
5. **“GO AT YOUR OWN PACE”/ASYNCHRONOUS.** Self-schedule your tests.
  - As long as you complete all of the tests by the end of the semester (July 28), test dates are otherwise unfixed/undefined. Some suggested planning schedules are shown on the following pages.
  - Online Homework assignments likewise have no fixed due dates, other than end-of-semester
  - For distance students testing with proctor, **you can pretty much set up testing times with your proctor for whatever time fits your mutual schedules.**
  - For those testing on-campus, you can schedule to **take any test on any Monday, Wednesday or Friday** that fits your schedule and your readiness. I will offer regular Monday/Wednesday/Friday testing at 10:00am. Most other days of the week I can also schedule by arrangement between 9:00am-5pm.
  - **You can adjust on the fly,** to some degree. For example, suppose you were planning to take Test 1 on Friday, June 3, but you realized that if you could study more and take it on Monday June 6, you could do much better. That would be OK. (Of course, it’s all too easy to keep “moving tests back” only to run out of time, so be disciplined...)
6. For each individual test, **plan to finish the regular lectures a week (or most of a week) prior to when you actually intend to test,** so you have time to practice. Practice makes perfect!
  - Organic has LOTS of information. Tests will require that you know how to USE the info.
  - So, **doing a lot of practice problems, practice sets, and practice tests is crucial for test preparation.**
7. **“IT’S EASY TO PROCRASTINATE AND FALL BEHIND. TRY TO SET UP AN AGGRESSIVE SCHEDULE FOR YOURSELF SO THAT YOU GET DONE EARLY.** THAT WAY IF YOU DO HAVE SOME SETBACKS, YOU’LL HAVE SOME CUSHION TIME.
  - If you schedule to take the full number of weeks, that will leave you no cushion in case job or other classes or personal issues create a scheduling crisis and leave you unable to prepare adequately.
  - If you **schedule to finish early, that provides some “extra” weeks in case you need them.** Or, if you finish Organic early, then it won’t be competing for limited time late in the semester when you’re perhaps cramming to finish papers, projects and final exams in other classes.
8. **PROCTORED TESTS WILL NOT BE RETURNED.** Given the flexible test-scheduling, I will not be able to send you copies of your graded tests. Sorry. ☹
9. The following pages have some info to help with scheduling.